

**MONONA COUNTY BOARD OF SUPERVISORS MEETING  
DECEMBER 26, 2023**

The Monona County Board of Supervisors met in regular session at 8:30 a.m. o'clock on Tuesday, December 26, 2023 in the boardroom of the courthouse in Onawa, Monona County, Iowa with Chairman Fox presiding. Other, Supervisors present: Tom Brouillette and Vince Phillips. Supervisor Absent: None. Also, present were Auditor Peggy A. Rolph and Wray Wright.

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to approve the agenda. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Phillips, seconded by Supervisor Fox to table the window/door contract for further information. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Wray Wright was present to discuss the Master Matrix. Discussion followed. No action taken.

Present along with the Supervisors and Auditor for the Elected Official / Director Meeting were Patrick Prorok, EMA Director; Kevin Ewing, Sheriff; Sandy Bubke, Zoning/Environmental Health Administrator; and Jim Wigton, IT Director. Absent were Ian McConeghey, County Attorney; Shawn Bellis, Secondary Roads Maintenance Superintendent; Kelly Seward, Recorder; Josh Schaben, Conservation Director; Mark Witzel, Veteran Affairs Director; Abby Riesberg, Treasurer; and Tim Peters, Assessor. Activities were discussed and information was shared.

Ian McConeghey, County Attorney was present to discuss the County Attorney's Office FY25 budget. Discussion followed. No action taken.

Drainage Clerks Bryan Phillips and Amy Borchardt-Sick were present for Drainage business. Also present were Wray Wright and Keith Miller. Leonard Ramm submitted a petition for a spot cleanout on lateral 8 in the Onawa Drainage District. It was motioned by Fox, seconded by Phillips to accept the petition and instruct the drainage office to contact the next contractor on file to have silt removed. Contractor will contact either Supervisor Phillips or Leonard Ramm for more information. Vote on motion: Ayes: Fox, Phillips and Brouillette. Nays: None. Motion carried.

A petition was filed by Robert Steiner in the drainage office for a few beaver dam obstructions in the Maple River Lateral 1. It was motioned by Brouillette, seconded by Fox to accept the petition and for the drainage office to contact the next contractor on file about removing the dams from the lateral. Chairman Fox requested pictures with GPS location be taken before work is started and provided to the board. Vote on motion: Ayes: Fox, Phillips, Brouillette. Nays: None. Motion carried.

Secondary Roads Office Manager Deleta Huffman was present for Secondary Roads business. Keith Miller was present to discuss vacation of land. Discussion followed with no action taken.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to approve the minutes of December 19 and 21, 2023 as read. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to approve claims. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

**BREAKDOWN FOR PAYROLL CLAIMS LISTING**

**PPE: 12/9/2023**

DEPARTMENT	PAYROLL	GROSS COUNTY SHARE (MATCH)			TOTAL
		FICA Match	Medicare Match	IPERS Match	W/CO.SHARE
ASSESSOR	11,807.61	677.67	158.47	1,020.62	13,664.37
SUPERVISORS	3,933.71	223.19	52.20	371.35	4,580.45
AUDITOR	9,888.66	543.24	127.05	933.48	11,492.43

TREASURER	8,221.31	464.66	108.67	776.09	9,570.73
COUNTY ATTORNEY	9,659.16	543.09	127.01	911.83	11,241.09
SHERIFF	53,845.71	3,206.22	749.85	4,586.25	62,388.03
RECORDER	6,817.97	413.69	96.75	643.61	7,972.02
AUTO/TREASURER	3,885.36	194.15	45.40	366.78	4,491.69
DRAINAGE	3,633.60	210.02	49.11	275.05	4,167.78
ENVIRON.HLTH/ZONING	1,758.43	96.32	22.53	166.00	2,043.28
SEC. ROAD	72,560.64	4,218.27	986.51	6,830.88	84,596.30
VETERANS ADMIN	671.03	41.60	9.73	63.35	785.71
CUSTODIAL	2,991.60	183.77	42.98	282.41	3,500.76
TOWNSHIPS	80.00	4.96	1.16	0.00	86.12
CONSERVATION	9,099.43	547.19	127.96	853.31	10,627.89
ELECTIONS	2,369.42	142.10	33.23	223.67	2,768.42
EMERG. MGT.	2,103.20	127.01	29.70	198.54	2,458.45
<b>ALL TOTALS</b>	<b>203,326.84</b>	<b>11,837.15</b>	<b>2,768.31</b>	<b>18,503.22</b>	<b>236,435.52</b>

**BREAKDOWN FOR PAYROLL CLAIMS LISTING**

**PPE: 12/23/2023**

DEPARTMENT	PAYROLL	GROSS COUNTY SHARE (MATCH)			TOTAL
		FICA Match	Medicare Match	IPERS Match	W/CO.SHARE
ASSESSOR	10,218.56	591.20	138.27	949.82	11,897.85
SUPERVISORS	3,933.71	230.01	53.79	371.35	4,588.86
AUDITOR	9,888.65	553.84	129.53	933.48	11,505.50
TREASURER	8,221.30	475.02	111.09	776.09	9,583.50
COUNTY ATTORNEY	9,659.18	551.62	129.01	911.84	11,251.65
SHERIFF	51,025.92	3,052.95	714.02	4,491.30	59,284.19
RECORDER	6,817.97	414.71	96.99	643.61	7,973.28
AUTO/TREASURER	3,885.35	200.97	47.00	366.78	4,500.10
DRAINAGE	2,913.60	168.23	39.34	275.05	3,396.22
ENVIRON.HLTH/ZONING	1,758.41	96.32	22.53	165.99	2,043.25
SEC. ROAD	72,360.68	4,248.32	993.51	6,830.88	84,433.39
VETERANS ADMIN	851.70	52.80	12.34	57.74	974.58
CUSTODIAL	2,991.60	185.48	43.38	282.41	3,502.87
CONSERVATION	8,529.43	517.99	121.13	799.50	9,968.05
ELECTIONS	2,369.42	143.12	33.47	223.67	2,769.68
EMERG. MGT.	2,103.20	128.71	30.10	198.54	2,460.55
<b>ALL TOTALS</b>	<b>197,528.68</b>	<b>11,611.29</b>	<b>2,715.50</b>	<b>18,278.05</b>	<b>230,133.52</b>

ACCESS SYSTEMS	Printer Services	\$84.45
ACCESS SYSTEMS LEASING	Copier Lease	\$384.91
AEGIX GLOBAL LLC	Panic Buttons	\$5,080.00
AGRILAND FS INC	Diesel, Gas	\$31,081.20
ALLEN'S SEPTIC & PORTABLES LLC	Pump Septic	\$285.00
AL'S CORNER OIL	Gas Small Tools	\$4.16
A-OX WELDING SUPPLY INC.	Welding Supplies	\$372.37
AUDITOR OF STATE, ROB SAND	Audit Services	\$5,948.00
BAUER BUILT TIRE-	Tires	\$529.84
BIERSCHBACH EQUIPMENT & SUPPLY	Tools	\$27.04
BILL'S WATER CONDITION, INC.	Softener Rent	\$26.00
BLACK HILLS ENERGY	Utilities	\$1,130.06
BOMGAARS INC	Supplies	\$2,751.11
BURGESS CLINIC WHITING	Services	\$718.63
BURGESS HEALTH CENTER	Inmate Services	\$36.00
BURGESS PUBLIC HEALTH	Services	\$44,688.69
CALHOUN-BURNS & ASSOC. INC.	Bridge Inspections & Ratings	\$1,723.00
CAPITAL ONE TRADE CREDIT	Pressure Washer Hose	\$149.99
CARRIER CONTAINER COMPANY, LLC	Garbage Service	\$425.00
CASSIE FAITH	Meeting Expenses	\$404.79

CENTURY LINK	Phone Services	\$214.43
CHN GARBAGE SERVICE	Garbage Service	\$90.09
CJ COOPER & ASSOCIATES, INC.	Pre-Employment Queries	\$280.00
CMRS-FP	Postage	\$186.90
CNHI INDUSTRIAL CAPITAL PRODUCTIVITY PLUS	Supplies	\$498.70
CORE-MARK MIDCONTINENT INC	Inmate Food	\$952.79
CORNHUSKER INTERNATIONAL TRUCK	Parts	\$3,185.93
CRAIG HARTMAN	Mileage	\$146.37
CRAWFORD COUNTY ASSESSOR	Continuing Education	\$550.00
DALE VITITO	Clothing	\$397.40
DAVID FOSS	Safety Clothing	\$53.34
DAWSON RICHARDSON	Safety Clothing	\$32.09
DENNIS		
MCQUEEN	Meeting Mileage	\$40.34
DIAMOND MOWERS INC	Parts	\$154.72
DOUGLAS		
NELSEN	Meeting Mileage	\$52.40
EAKES OFFICE SOLUTIONS	Supplies	\$226.82
ECHO ELECTRIC SUPPLY INC.	Supplies	\$313.60
ED M FELD EQUIPMENT CO.	Alarm Services	\$870.00
ELECTRONIC ENGINEERING	Dispatch Services	\$13,497.51
EMPLOYEE BENEFIT SYSTEMS	Insurance Premiums	\$157,820.25
EQUIPMENT BLADES INC	Blades	\$160.50
FAMILY MEDICINE CLINIC PC	Inmate Services	\$361.00
FILTERCARE OF NEBRASKA, LLC	Cleaned Filters	\$87.20
FIRST BANKCARD - AUDITOR	Expenses	\$909.74
FIRST BANKCARD - CONSERVATION	Expenses	\$1,297.92
FIRST BANKCARD - DATA PROCESSING	Expenses	\$315.72
FIRST BANKCARD - EMA	Expenses	\$554.95
FIRST BANKCARD - SECONDARY ROADS	Expenses	\$692.78
FIRST BANKCARD - SHERIFF	Expenses	\$789.49
FIRST BANKCARD - TREASURER	Expenses	\$55.61
FRANNIE'S CAFE		
LLC	Inmate Meals	\$434.00
FRONTIER PRECISION, INC	Drone Training	\$400.00
GABE COOPER	Safety Boots	\$172.76
GLENN WINGERT	Parts, Labor	\$813.00
GORHAM, DAWN	Lease Agmt	\$1.00
GOVERNMENT FORMS & SUPPLIES	Supplies	\$216.14
GRANT JAGER	Meeting Mileage	\$48.30
GRIFFITH PLUMBING LLC	Plumbing Services	\$200.00
HAMANN TRUCKING LLC	Services	\$7,862.86
HARLAND TECHNOLOGY SERVICES	Maintenance Agmt	\$108.00
HEATH NELSON	Safety Boots	\$96.29
HENRY ADKINS & SONS INC.	Services	\$6,532.00
HUSKER STEEL		
INC	Bridge B27-1	\$110,725.00
HYDRAULIC SALES & SERVICE CORP	Parts	\$438.10
IMWCA	Work Comp Premium Adjust	\$10,873.00
INTERSTATE BATTERY SYSTEM INC	Batteries in Stock	\$442.85
I & S GROUP	Drainage Mapping	\$1,188.75
	PCC I & AG Tech Class-Asst. to	
IOWA DEPT OF TRANSPORTATION	Engineer	\$780.00
IOWA EMERGENCY MGMT ASSOC	Dues	\$225.00
JACK'S OK TIRE SERVICE	Tires	\$996.00
JESSEN AUTOMOTIVE LLC	Parts	\$36.47
JIM HAWK TRUCK TRAILERS INC.	Parts, Supplies	\$1,386.88
JOE LANDER	Mileage	\$81.60
JOHN DEERE FINANCIAL	Parts, Oil, Filters, Tools	\$2,507.97
JOHN S. MOELLER, P.C.	Services	\$1,224.00
JOHN WESSLING	Safety Boots, Clothes	\$250.00
KEVIN SAVERY	Safety Boots	\$250.00
KUHLMANN, DOUGLAS	Skid Loader Rental/Parts	\$1,741.63
L G EVERIST INC	Quartzite	\$1,795.77
LEAF CAPITAL FUNDING LLC	Copier Lease	\$129.00
LEE L KIRKPATRICK JR	Services	\$206.25
LONG LINES	Phone Services	\$3,649.01
LUBE-TECH & PARTNERS, LLC	Oil	\$1,109.34

LUCAS MORTON	Safety Boots	\$237.20
MAC'S CHEVROLET-PONTIAC INC	Services	\$315.00
MAPLETON COMMUNICATIONS	Phone Service	\$97.47
MAPLETON PRESS INC.	Publication	\$1,441.95
MAPLETON, CITY	Utilities	\$1,443.21
MARK		
RICHARDSON	Safety Clothing	\$83.32
MARK WITZEL	Meeting Mileage	\$26.56
MARTIN MARIETTA MATERIALS	B27-1 Bridge Rip Rap	\$1,647.69
MARY JO DEHN	Mileage	\$45.90
MCNALLY OPERATIONS LLC	Supplies	\$245.18
MENARDS-SIOUX CITY	Supplies	\$714.43
MID AMERICAN ENERGY	Utilities	\$582.88
MIDWEST HONDA SUZUKI KUBOTA	Winch	\$388.00
MIDWEST WHEEL CO. INC.	Parts, Supplies	\$570.78
MINNIHAN LAW		
FIRM	Legal Services	\$180.00
MONONA COUNTY IRON	Parts, Labor	\$750.33
MONONA COUNTY SANITARY LANDFIL	Landfill Services	\$1,043.64
MONONA COUNTY SECONDARY ROADS	Sign Installs	\$2,400.52
MONONA COUNTY SHERIFF	Services	\$55.00
MOTOROLA SOLUTIONS CREDIT CO, LLC	Radio Lease	\$15,510.75
MSC INDUSTRIAL SUPPLY CO.	Supplies	\$2,466.69
MURPHY TRACTOR & EQUIP CO	6002 Excavator	\$327,475.00
NACo	Dues	\$450.00
NANCY MCGRAIN	Mileage	\$97.92
NORTH AMERICAN TRUCK & TRAILER	Filters	\$846.05
OFFICE		
ELEMENTS	Supplies	\$221.83
ONAWA		
DEMOCRAT	Publication	\$3,365.07
ONAWA		
SENTINEL	Supplies	\$167.50
ONAWA, CITY OF	Utilities	\$4,707.60
O'REILLY AUTOMOTIVE INC.	Car Services	\$1,244.99
ORKIN	Services	\$95.99
OTHER POLICY & ADMINISTRATION	County Car Use	\$115.12
PITNEY BOWES	Postage	\$197.70
PLYMOUTH COUNTY EMA	Training	\$85.00
POWER WASH		
USA	Car Care	\$15.00
POWERPLAN	Parts	\$2,556.82
PRODUCTIVITY PLUS ACCOUNT	Parts, Oil, Tools	\$2,391.75
RANDY WEIDT	Safety Boots	\$224.69
RASMUSSEN LUMBER CO	Supplies	\$118.97
RASMUSSEN LUMBER COMPANY	Supplies	\$1,179.82
REES MACK SALES & SERVICES INC	Parts	\$763.87
RESERVE		
ACCOUNT	Postage	\$5,000.00
RICHARD		
ANDERSON	Meeting Mileage	\$34.06
RTL EQUIPMENT	Parts	\$275.26
RUSS ROSBURG	Safety Clothing	\$250.00
RUSSELL J. WOODWARD	Meeting Mileage	\$47.16
RXC TIRES LLC	Parts	\$28.00
RYAN PUBLISHING COMPANY	Publication	\$33.60
SC SUPPLY COMPANY LLC	Signs	\$1,585.01
SCHUMACHER ELEVATOR CO.	Services	\$300.76
SCOTT FOX	Safety Boots	\$168.54
SHARON L GRIES	Reimbursement	\$13.60
SHAWN HAMANN LLC	Towing 1005	\$250.00
SIOUX CITY FOUNDRY	Parts	\$992.00
SIOUXLAND DISTRICT HEALTH	Water Tests	\$325.00
SIOUXLAND HYDRAULIC INC	Parts, Labor	\$530.15
SOLDIER, CITY		
OF	Utilities	\$58.30
SOOLAND		
BOBCAT	Parts, Labor	\$1,301.17
STANGEL PHARMACY	Inmate Prescriptions	\$312.10

STATE HYGIENIC LABORATORY	Water Tests	\$422.50
STATE MEDICAL EXAMINER	Services	\$2,057.00
T1		
TECHNOLOGIES	Services	\$75.00
TERRI L PRATT	Meeting Expenses	\$425.89
THOMPSON SOLUTIONS GROUP	Services	\$4,380.00
THOMSON		
REUTERS	Library Material	\$458.84
TOWN OF MOORHEAD	Utilities	\$44.30
TROY JOHNSTON	Safety Clothing	\$17.11
TYLER BUSINESS FORMS	Supplies	\$67.87
VAUGHN FOODS	Inmate Food	\$318.46
VERIZON		
WIRELESS	Phone Services	\$2,031.97
VESTIGE GROUP, THE LLC	Monitoring System	\$106.47
VISUAL EDGE IT	Copier Lease	\$207.33
WALK ON WATER, INC.	Float Drums	\$880.00
WESTERN IOWA POWER COOP	Utilities	\$799.44
WILLIAM J. WOOD	West Central Development	\$350.00
WIMACTEL, INC.	Payphone	\$91.50
WINDSTREAM	Phone Services	\$69.19
ZIEGLER INC	Parts, Labor, Filters, Oil	\$6,478.05
	<b>GRAND TOTAL:</b>	<b>\$844,912.62</b>

#### FUND RECAP REPORT

<b>FUND:</b>	<b>FUND DESCRIPTION</b>	<b>MONTHLY FUND TOTAL</b>
0001	General Basic	\$108,918.91
0002	General Supplemental	\$11,146.01
0011	Rural Basic	\$4,770.76
0020	Secondary Roads	\$525,641.05
0023	Special Res Enhancement Trust	\$1,800.00
0036	ARPA Funding	\$24,288.22
0040	Conservation Trust Fund	\$4,599.95
4000	Emergency Management	\$2,310.43
4010	E911 Surcharge Trust Fund	\$1,723.78
4100	County Assessor	\$1,893.26
8500	Health Insurance Trust Fund	\$157,820.25
	<b>GRAND TOTAL:</b>	<b>\$844,912.62</b>

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to re-appoint Jeff Pithan and Jeff Pratt to the Civil Service Board. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Phillips, seconded by Supervisor Brouillette to appoint Barry Erickson as Kennebec Township Trustee. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to approve the General Ledger Journal entry to correct accounts between the Auditor and Drainage Departments. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Phillips, seconded by Supervisor Fox authorize signature on letter to EDA regarding grant funds. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Phillips, seconded by Supervisor Brouillette to authorize the Chairman's signature on Oath of Office for Jodie I. Nielsen, Motor Vehicle Deputy; Whitney L. Wessling, Driver's License Deputy; Joann M. Gibler, Clerk; Kelsey A. Kafton, Clerk; and Lark L. Pratt, Tax Deputy. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

It was moved by Supervisor Phillips, seconded by Supervisor Fox to hereby adjourn at the hour of 11:31 a.m. o'clock. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

/s/Bo Fox  
BO FOX, CHAIRPERSON MONONA COUNTY  
BOARD OF SUPERVISORS

ATTEST: /s/Peggy A. Rolph  
PEGGY A. ROLPH, AUDITOR