

**MONONA COUNTY BOARD OF SUPERVISORS MEETING
JUNE 20, 2023**

The Monona County Board of Supervisors met in regular session at 8:30 a.m. o'clock on Tuesday, June 20, 2023 in the boardroom of the courthouse in Onawa, Monona County, Iowa with Chairman Fox presiding. Other, Supervisors present: Tom Brouillette and Vince Phillips. Supervisor Absent: None. Also, present was Auditor Peggy A. Rolph.

Motion was made by Supervisor Phillips, seconded by Supervisor Fox to approve the agenda. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Josh Schaben, Conservation Deputy Director was present for acknowledgement of receipt of retirement letter from Doug Kuhlmann, Conservation Director, approve hire of new Conservation Director effective July 1, 2023, and authorization to advertise part-time permanent employee.

Motion was made by Supervisor Phillips, seconded by Supervisor Brouillette to acknowledge receipt of retirement letter from Doug Kuhlmann, Conservation Director effective June 30, 2023. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to hire Josh Schaben as the new Conservation Director effective July 1, 2023 at the salary of \$64,147 per year. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to give Conservation authorization to advertise for a part-time permanent employee. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Bob Steiner was present to ask about a bridge near his residence. Discussion followed, no action taken.

A zoom meeting was held with WHKA Engineering. To discuss engineering services, no action was taken.

Secondary Roads Office Manager Deleta Huffman was present for Secondary Roads business. Motion was made by Supervisor Brouillette, seconded by Supervisor Fox to approve ten year wage adjustment for Gabe Cooper he will be going from \$23.98 per hour to \$24.08 per hour per union contact. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Supervisor Fox introduced and moved to adopt the following Resolution, seconded by Supervisor Phillips:

RESOLUTION NO. SR 23-17

The Board of Supervisors, in accordance with the collective bargaining agreement, approves the following Secondary Road Department wages for the period July 1, 2023 through June 30, 2024.

Date: June 20, 2023

Employee	Title	Seniority as of 07-01-2023	FY24 Wage	Longevity	New Wage
Rodney Eneboe	Operator II	25	24.82	0.25	25.07
Bruce Parker	Operator III	24	25.90	0.20	26.10
David Foss	Operator III	21	25.90	0.20	26.10
Russell Rosburg	Operator III	14	25.90	0.10	26.00
Kevin Savery	Operator III	12	25.90	0.10	26.00
Heath Nelson	Traffic Technician	11	26.95	0.10	27.05
Charles Teet	Operator III	11	25.90	0.10	26.00
Tony Bloyer	Operator III	10	25.90	0.10	26.00
Gabriel Cooper	Operator III	10	25.90	0.10	26.00
Matthew Wenger	Operator III	8	25.90	0.00	25.90

Troy Johnston	Operator III	8	25.90	0.00	25.90
Lucas Morton	Operator III	7	25.90	0.00	25.90
Randy Weidt	Operator III	7	25.90	0.00	25.90
Jared Mohr	Operator III	7	25.90	0.00	25.90
Anthony Mahlberg	Operator III	6	25.90	0.00	25.90
Korey Rotnicke	Operator III	5	25.90	0.00	25.90
Kevin Clayton	Operator III	5	25.90	0.00	25.90
	Parts & Inventory				
John Wessling	Manager	5	26.95	0.00	26.95
Korey Bothwell	Operator II	4	24.82	0.00	24.82
Scott Fox	Operator III	4	25.90	0.00	25.90
Ralph Harris	Mechanic	4	26.95	0.00	26.95
Bryan Hinkel	Operator II	3	24.82	0.00	24.82
Nathan Fritz	Operator II	1	24.82	0.00	24.82
Dawson Richardson	Operator II	1	24.82	0.00	24.82
Andrew Blatchford	Operator II	1	24.82	0.00	24.82
Jason Britton	Mechanic	0	24.26	0.00	24.26
Jesse Rayevich	Operator II	0	22.33	0.00	22.33
Watson, Terry Jr	Operator II	0	22.33	0.00	22.33

Ayes: /s/ Bo Fox
/s/ Tom Brouillette
/s/ Vincent Phillips

Nays: None

/s/ Bo Fox
Chairman, Board of Supervisors

ATTEST: /s/ Peggy A. Rolph
Monona County Auditor

Supervisor Phillips introduced and moved to adopt the following Resolution, seconded by Supervisor Fox:

RESOLUTION NO. SR 23-18

The Board of Supervisors, being advised of their current salaries as tabulated below regarding compensation of the Area Road Foremen of the Secondary Roads Department, Office Manager of the Secondary Roads Department, and the Assistant to the Engineer, consents to salaries as followed for the period July 1, 2023 through June 30, 2024:

Employee	Proposed Salary	Longevity	Total Salary
Dave Brown, Area Road Foreman	\$65,418.30 yearly	\$0.10 per hour	\$65,626.30 yearly*
Bill Gangestad, Area Road Foreman	\$65,418.30 yearly	\$0.25 per hour	\$65,938.30 yearly*
Walter Morgan, Area Road Foreman	\$65,418.30 yearly	\$0.25 per hour	\$65,938.30 yearly*
Deleta Huffman, Office Manager	\$25.62 per hour	\$0.00 per hour	\$25.62 per hour
Tyler Wessling, Asst. to the Engineer I	\$27.26 per hour	\$0.00 per hour	\$27.26 per hour

*Adjusted to reflect longevity pay policy.

The Area Road Foremen are management, salaried and exempt from overtime. Area Road Foremen will not be paid overtime for work over 40 hours in a week; work in excess of 40 hours per week may be required at times to ensure appropriate performance of essential job functions. Holidays, personal leave, vacation, and sick leave will be the same as outlined in the Monona County Handbook. Area Road Foremen are expected to give 4 weeks minimum notice before resignation or retirement.

The Office Manager, and the Assistant to the Engineer are paid hourly and not exempt from overtime. These positions will be paid at time and a half for work over 40 hours in a week, but work over 40 hours per week is not normally anticipated for the Office Manager. Holidays, personal leave, vacation, and sick leave will be the same as outlined in the Monona County Handbook. The employees in these positions are expected to give 4 weeks minimum notice before resignation or retirement.

Date: June 20, 2023

Ayes: /s/ Bo Fox Nays: _____
/s/ Tom Brouillette _____
/s/ Vincent Phillips _____

/s/ Bo Fox
Chairman, Board of Supervisors

ATTEST: /s/ Peggy A. Rolph
Monona County Auditor

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to table the Fy2024 fuel contract for clarification. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Brouillette, seconded by Supervisor Fox to award the FY2024 salt contract to Central Salt at the rate of \$70.46 per ton. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Phillips, seconded by Supervisor Brouillette approve the Chairman to oversee/approve payroll for Secondary Roads Foremen, Assistant to Engineer, Parts/Inventory Manager, and Office Manager. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to approve Deleta Huffman, Office Manager to oversee/approve payroll for Secondary Roads Employees. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Brouillette, seconded by Supervisor Fox to acknowledge receipt of resignation letter from Brad Goslar. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to approve internal posting for two Operator III positions in the Mapleton Shop. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Phillips, seconded by Supervisor Brouillette to approve granular order. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

The Supervisor's reviewed the Superintendent applications and Deleta is going to schedule interviews, no action taken.

The Supervisor's reviewed the Shop Foreman applications, no action taken. Discussion items were hauling rock and irrigations running onto the roads.

Onawa Drainage District discussion was held with Joe Oliver, property owner, John Casady, Public Works Director for the City of Onawa and Gary Taylor, Attorney were present in regards to installing an intake on the north side of Joe's property on 8th Street. John stated the City would also like an intake on the west side of the street, at the City's expense, to help aid in draining the storm water.

Supervisor Fox moved to approve and acknowledge receipt of the petition and refer it to an engineer. Supervisor Phillips seconded the motion. Vote on motion: Ayes: Fox, Phillips and Brouillette. Nays: None. Motion carried.

The Drainage Office received a phone call from Debbie Spaulding in regards to storm water backing up on their property at 112 Iowa Avenue. Vince Phillips, Trustee of the Onawa Drainage District met with Brian Savery, employee of the City of Onawa to inspect. After inspection and attempt to clean, they discovered the drain pipe is full.

It was moved by Phillips, seconded by Fox to hire RQP, LLC (Brian Kepner) to jet the tube at this location. Vote on motion: Ayes: Phillips, Fox and Brouillette. Nays: None. Motion carried.

As per Iowa Code 468.100, the drainage clerk has made a request to the auditor to raise the current \$1,000. increment used in stamped warrant processing to a \$5,000. increment to be used in the case of large projects which can be determined at the time a new large project arises.

It was moved by Brouillette, seconded by Fox to implement the \$5,000. increment, upon recommendation by the auditor, as needed for larger projects which can be determined on an individual basis. Vote on motion: Ayes: Fox, Brouillette and Phillips. Nays: None. Motion carried.

It was moved by Fox, seconded by Brouillette to open the McNeill Intercounty Drainage District continued hearing at 1:11 p.m. Vote on motion: Ayes: Fox, Brouillette, Phillips, Rife and Straight. Nays: None. Motion carried.

Kevin Ewing, Sheriff presented resignation letter from Christian Rodriguez, Deputy Sheriff and is requesting authorization to advertise for deputy position.

Motion was made by Supervisor Brouillette, seconded by Supervisor Fox to acknowledge receipt of resignation letter from Christian Rodriguez, Deputy Sheriff. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to give Sheriff Ewing authorization to advertise for deputy position. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

It was moved by Fox, seconded by Brouillette to open the McNeill Intercounty Drainage District continued hearing at 1:11 p.m. Vote on motion: Ayes: Fox, Brouillette, Phillips, Rife and Straight. Nays: None. Motion carried.

Landowners and interested parties present were: Rusty Collison, Ron Cutler and Sue Cutler.

Rasmussen reviewed his visual field review of lands recommended for annexation within the City of Blencoe. This field review was completed by ISG on the afternoon of June 6th. Location of storm sewers and intakes was discussed, as well as what was included as a part of the original assessment of the McNeill Drainage District and the current McNeill assessment. The engineer's recommendation was that the objecting parcels be annexed into the McNeill Intercounty Drainage District. Furthermore, a boundary correction to align the watershed boundary to the west right-of-way line along N Manley Street from Main Street to Linn Street is also recommended as shown on the map attached with the Field Review Report.

It was moved by Rife, seconded by Fox to close the hearing. Vote on motion: Ayes: Fox, Brouillette, Phillips, Rife and Straight. Nays: None. Motion carried.

Motion was made by Supervisor Phillips, seconded by Supervisor Fox to approve the minutes of June 13, 2023 as read. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion Carried.

Motion was made by Supervisor Brouillette, seconded by Supervisor Fox to approve claims. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion Carried.

Supervisor Phillips attended the SIMPCO meeting, he shared with the Board that Monona County received County of the Year from SIMPCO.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to acknowledge receipt of the Monona County Sheriff's report of fees collected for May 2023. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to acknowledge receipt of ICAP’s Annual Report for 2022. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to acknowledge receipt of Western Iowa Tourism Region Annual Report and request for FY 2024 funding. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

RESOLUTION NO. 2023-13 BOUNTY, MILEAGE, & WARRANT ISSUING AUTHORITY

Supervisor Phillips introduced and moved for adoption the following Resolution, seconded by Supervisor Brouillette:

RESOLUTION NO. 2023-13

BOUNTY, MILEAGE, & WARRANTS ISSUING AUTHORITY

The following policy for 2023-2024, is hereby established for FY 2024:

Payment of Bounty - \$.50 per pair of gopher claws.

Payment of mileage for use of private vehicle for county business at the rate of \$.05 less than the IRS rate per mile.

In accordance with Iowa Code Chapter 331.506, authorizes the Auditor to issue warrants to make the following payments without prior approval of the board:

- a. For fixed charges including, but not limited to, freight, express, postage, water, light, telephone service, or contractual services every 14 days during construction, after a bill is filed with the Auditor, and
- b. For salaries and payrolls if the compensation has been fixed or approved by the board, and the salary or payroll shall be certified by the office or supervisor under whose direction or supervision the compensation is earned.

The bills paid shall be submitted to the board for review and approval at its next meeting following the payment.

Date: June 20, 2023

Ayes: /s/ Bo Fox
/s/ Tom Brouillette
/s/ Vincent Phillips

Nays: _____

/s/ Bo Fox
Chairperson, Board of Supervisors

ATTEST: /s/ Peggy A. Rolph
Monona County Auditor

RESOLUTION NO. 2023-14 2023-2024 APPROPRIATIONS

Supervisor Brouillette introduced and moved for adoption the following Resolution, seconded by Supervisor Fox:

**RESOLUTION NO. 2023-14
2023-2024 APPROPRIATIONS**

WHEREAS, it is desired to make appropriations for each of the different officers and departments for the fiscal year beginning July 1, 2023, in accordance with Section 331.434, subsection 6, Code of Iowa,

NOW, THEREFORE, BE IT RESOLVED By the Board of Supervisors of Monona County, Iowa, as follows:

Section 1. The amounts itemized by fund and by department or office on the attached schedule are hereby appropriated from the resources of each fund so itemized, to the department or office listed in the first column on the same line of the attached schedule.

Section 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund, effective July 1, 2023.

Section 3. In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract, which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this Resolution.

Section 4. If at any time during the 2023-2024 budget year the Auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, she shall immediately so inform the Board and recommend appropriate corrective action.

Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status such accounts to the applicable departments and officers monthly during the 2023-2024 budget year.

Section 6. All appropriations authorized pursuant to this Resolution lapse at the close of business June 30, 2024.

The above and foregoing Resolution was adopted by the Board of Supervisors of Monona County, Iowa, on the 20th day of June, 2023, the vote thereon being as follows:

Ayes: <u>/s/ Bo Fox</u>	Nays: _____
<u>/s/ Tom Brouillette</u>	_____
<u>/s/ Vincent Phillips</u>	_____

/s/ Bo Fox
Chairperson, Board of Supervisors

ATTEST: /s/ Peggy A. Rolph
Monona County Auditor

<u>DEPARTMENT</u>	<u>AMOUNT APPROVED</u>
Board of Supervisors	228,011
Auditor	320,683
Treasurer	348,301
County Attorney	419,236
County Attorney Trust Fund	10,000
Sheriff	2,607,076
Dare Trust Acct	2,500
Jail Trust Acct	0
Sheriff Trust Fund	0
Clerk of Court	50,100
Recorder	266,113
Recorders Electronic Trans	0
Auto Department	190,072
Drainage	164,006
Other Policy & Administration	144,229
Risk Management	296,184
Zoning	153,566
Recorder-Records Management	6,000
Local Health	428,485
Weed Eradication	29,190
Secondary Road	8,481,576
Veteran Affairs	80,253

Data Processing	365,265
Courthouse Building	339,206
Agency	48,000
Microfilm	8,000
Social Services	20,603
Medical Examiner	31,600
Township Trustees	9,381
Libraries	50,152
County Fair	25,000
Animal Control	1,750
Sanitary Landfill	137,850
Conservation Land Development/Acquisition	28,592
Conservation Administration	664,198
REAP Trust Fund	75,000
Conservation Trust Fund	35,000
Archer Trust Fund	0
Pioneer Cemetery	1,000
American Rescue Funds	959,000
MH-MR-DD Services Fund	0
Chemical Dependency	5,000
Elections	229,640
Flood & Erosion	10,000
County Share Emergency Management (includes HAZMAT)	91,451
Capital Projects	0
Debt Service	0
TOTAL APPROVED	17,361,269

**RESOLUTION NO. 2023-15 FOR INTERFUND OPERATING TRANSFER—
FLOOD & EROSION**

Supervisor Fox introduced and moved for adoption the following Resolution, seconded by Supervisor Brouillette:

**RESOLUTION NO. 2023-15
FOR INTERFUND OPERATING TRANSFER**

WHEREAS, it is desired to transfer monies from the Rural Basic Fund to the Flood and Erosion Fund, and

WHEREAS, said operating transfer is in accordance with Section 331.432, Code of Iowa,

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Monona County, Iowa as follows:

Section 1. The sum of \$15,659 is ordered to be transferred from the Rural Basic Fund to the Flood and Erosion Fund for fiscal year 2023-2024

Section 2. The Auditor is directed to correct her books accordingly and to notify the Treasurer of this operating transfer, accompanying the notification with a copy of this Resolution and the record of its adoption.

The above and foregoing Resolution was adopted by the Board of Supervisors of Monona County, Iowa, on the 20th day of June, 2023, the vote thereon being as follows:

Ayes: /s/ Bo Fox
/s/ Tom Brouillette
/s/ Vincent Phillips

Nays: _____

/s/ Bo Fox

